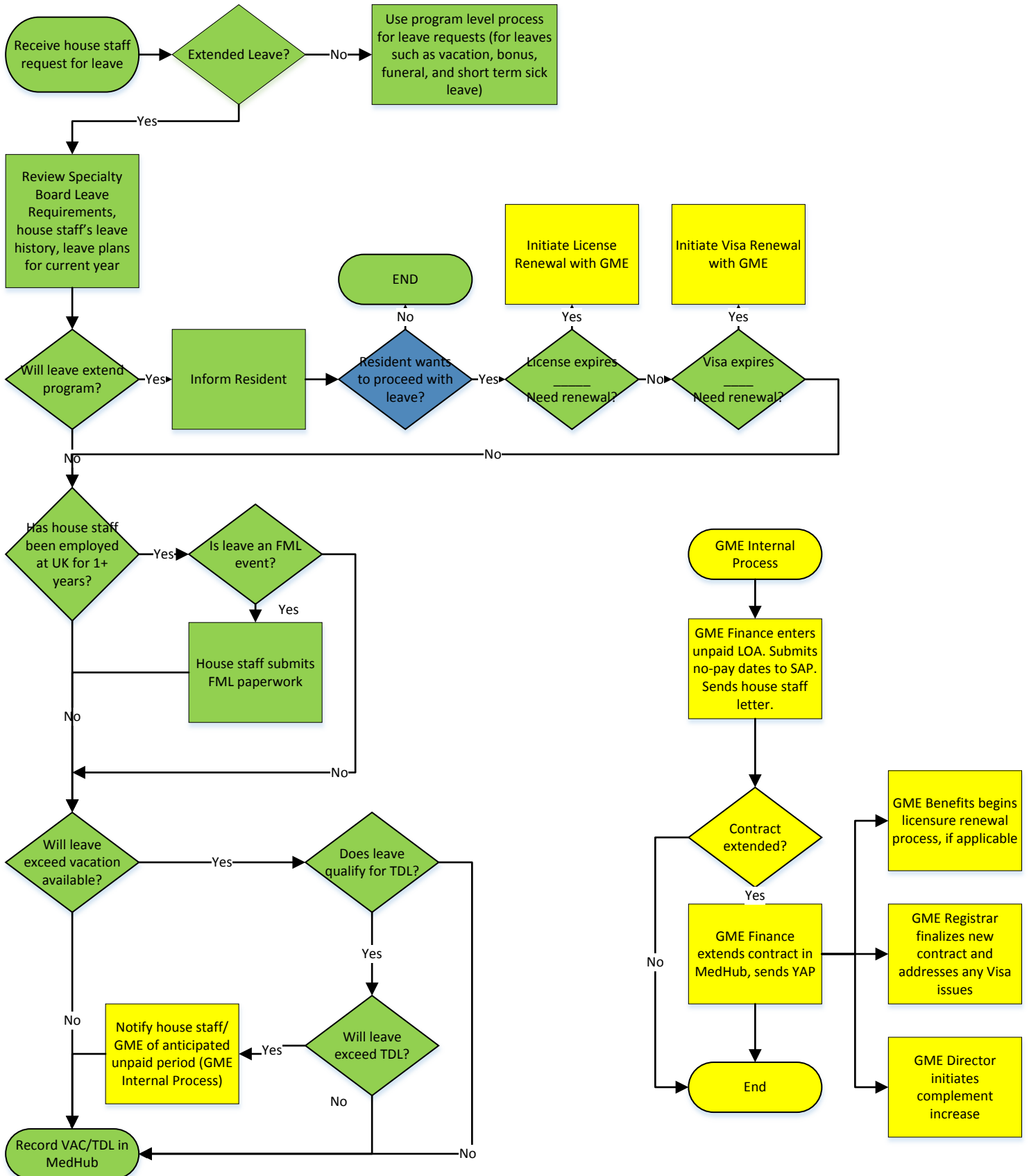


House Staff Leave Decision Tree

KEY
 Resident = Blue
 Program (PC/PD) = Green
 GME/GMEC = Yellow
 Other = Purple



Leave Benefits FAQ

- Q. What types of leave benefits are available?
- A. The University offers several types of leave including vacation, official paid holidays, bonus days, temporary disability (sick), jury duty, military, funeral, and maternity/paternity leave to name a few.
- Q. Who do I notify if I need to take leave time?
- A. Every house officer must follow the individual program requirements relative to leave request. Communication among the Program Coordinator, house officer, and Graduate Medical Education Office may become necessary for any extended use of leave time such Family Medical Leave (FML) or if the total days of leave in a given academic year exceed available limits or if FML is anticipated.
- Q. How does a leave impact my Board eligibility?
- A. Each certifying Board has its own requirements relative to time off from a program including vacation and leave time. If the total time off exceeds that allowed by the applicable Board than the house officer must extend the current contract year by an amount of days equal to the number of excessive days off. Start of the next year's contract or graduation begins after the training extension is complete.
- Q. If I go into an unpaid status while on leave is the time required to complete my training program extended?
- A. The need to extend training time for leave taken under a no pay status is determined by the training programs individual board requirements. Most Certifying boards do require an extension of training equal to the total days in unpaid status irrespective of the total days off in a given academic year.
- Q. What happens if I need to take leave time but have no available time off to take?
- A. Notify your program and the Graduate Medical Education Office for assistance.