

**University of Kentucky
Graduate Medical Education
Program Director Protected Time/Support Policy**

Purpose: The University Of Kentucky College Of Medicine as the Sponsoring Institution of all Accreditation Council for Graduate Medical Education (ACGME) accredited training programs must ensure that program directors have sufficient financial support and protected time to effectively carry out their educational and administrative responsibilities to their respective programs.

Procedure:

- Program Director financial support and protected time must be consistent with all requirements as specified by the relevant Review Committee (RC) of the ACGME. When specific requirements are not listed, financial support and protected time must be sufficient to ensure program compliance with all training requirements.
- The percentage(s) of the protected time must be reflected in the Distribution of Effort (DOE) of the Program Director under Non-Sponsored Instruction, Administration and/or Professional Development as appropriate. This DOE will be reviewed at each Internal Review of the program.
- Financial support for the Program Director should be provided using currently available state funds, department clinical reserves or other designated funds. The Program Director must not be required to generate clinical or other income to provide this support.
- It is the responsibility of the program Chair to assure that such financial support and protected time is, in fact, provided and not compromised by other departmental missions.

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